

## TERMS AND CONDITIONS

### The JN Bank UK Local Charity Support Programme

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1. The Promoter of the programme is JN Bank UK Ltd, 410 Brixton Road, London, SW9 7AW (“the Promoter”).
2. The programme is open to all customers of JN Bank UK Ltd with an active savings account or loan.
3. The programme is free to all eligible customers who can nominate legitimate small / micro local charities and community enterprise.
4. All nominated charities must have a valid charity number or C.I.C. number.
5. Relevant due diligence will be done by JN Bank UK on all charities being shortlisted for the donation.
6. To participate in the programme, the customer (nominator), will be required to complete and submit the nomination form which will be sent to them as a link in an email or E-newsletter. All questions must be answered on the form to be considered.
7. Only one nomination per Customer is permitted each quarter.
  - a. The quarters are as follows:
    - Launch Quarter – October 8<sup>th</sup> to December 31<sup>st</sup>
    - 1<sup>st</sup> Quarter – January 1<sup>st</sup> to March 31<sup>st</sup>
    - 2<sup>nd</sup> Quarter – April 1<sup>st</sup> to June 30<sup>th</sup>
    - 3<sup>rd</sup> Quarter – July 1<sup>st</sup> to September 30<sup>th</sup>
8. The Local Charity selected for the £500 donation each quarter will be announced in our E-newsletter and on our website, social media, and in local media where appropriate.
9. The customer (nominator) who nominated the local charity that is selected will receive a £50 Amazon voucher. This cannot be exchanged for cash.
10. The closing date for the selection each quarter will be the last day of the second month in each quarter, by 11:59pm. Nominations received after this time will not be considered for that quarter but will be considered for subsequent quarters.
11. Nominations received but not selected will be rolled over for consideration in the subsequent quarters on an ongoing basis (for the duration of the programme).

12. The Promoter accepts no responsibility for entries not successfully completed or submitted due to a technical fault of any kind.
13. One charity will be chosen from all valid entries by a selection panel consisting of a maximum of 5 persons. They will include: 3 persons from JN Bank UK and minimum of 1 or maximum of 2 external persons. Details on selection are:
  - a. The CEO or Deputy CEO of JN Bank UK
  - b. A front-line staff (Customer Services Team Member) from JN Bank UK
  - c. The Customer / Community Engagement team member from JN Bank UK
  - d. An External Male Person
  - e. An External Female Person
  - f. Persons on the selection panel are not eligible to nominate anyone for the programme or any of their direct family members (parents, children, and grandchildren)
  - g. External Persons serving on the Selection Panel may be changed sometimes based on their availability.
14. The following criteria will be used by the Selection Panel to choose the charity for the donation each month:
  - a. Magnitude of the direct impact to the local community of the charity's work / entity (for example the number of people benefitting locally)
  - b. The inclusivity of the charity's / entity's work
  - c. Track record of doing good locally
  - d. The nature of the charity's work (political and religious promotional work will not be considered)
  - e. The entity must be a small or micro registered charity or entity with a maximum annual income of £250,000.
15. Names of the persons on the Selection Panel are available on request.
16. The selected Nominee will receive £500 and a *JN Bank UK Charity of the quarter certificate* to be posted to the business address.
17. The funds being contributed, and the certificate will be sent to the recipient within 30 days of a written announcement being made to the charity in writing.
18. The selected Nominator and the Nominee will both be notified by email within 30 days of the closing date.

19. The winning Nominee will need to complete the form to formally accept the donation. The information required will include: Charity Number, Name of Main Contact, Name of Bank Account, Sort Code, Account Number. This is to facilitate a bank transfer payment by our Finance Dept. to the selected charity/entity. Email with the requested information must be sent within 10 calendar days of the notification to ([younominatewedonate@jnbank.co.uk](mailto:younominatewedonate@jnbank.co.uk)) in order to claim the contribution. Failure to do so within the said time frame would be considered to have forfeited the contribution. If there is a forfeit, the selection panel can choose to select another recipient / runner up etc... at their discretion or select 2 recipients for the following month.
20. The Promoter will make a further two attempts to contact the winning Nominee by follow up letter, email and by telephone. If there is no response to the Promoter within 10 days of being notified, then the contribution will be deemed forfeited, and the Promoter will be entitled to select another winner in accordance with the process described above.
21. The nominator for the selected Nominee will receive the £50 Amazon voucher within 30 days of being notified. This will be sent to their email address.
22. If multiple customers nominate the charity selected for the £500 donation, the customer whose nomination is received first will be the one eligible for the £50 amazon voucher.
23. If the nominator has opted to contribute the cash equivalent of their Amazon voucher to the nominated charity, this will be added to the contribution of the selected charity and this is will be noted in the correspondence being sent to the selected charity. The nominator will also receive confirmation that the funds will be added to the contribution being given to the charity as a contribution from the nominator (where the name of the nominator will be indicated unless the nominator had opted to remain anonymous in this regard).
24. The contribution to the selected charity/entity or nominator are non-exchangeable, non-transferable and no alternative is offered.
25. The Promoter reserves the right to replace the contribution and voucher with an alternative prize of equal or higher value if circumstances beyond the Promoter's control make it necessary to do so.
26. The decision of the Promoter regarding any aspect of the selection is final and binding and no correspondence will be entered into about it.

27. The contribution and voucher can be withdrawn at the Promoter's discretion if false information is provided.
28. Details of the selected charities and the respective nominators, such as individuals' first names and region can be provided upon written request. Please write to [younominatewedonate@jnbank.co.uk](mailto:younominatewedonate@jnbank.co.uk) to request this information.